

STATE OF IDAHO) : ss. Wednesday, October 1, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$346,478.83, \$24,320.25, \$100.00 and \$8,946.15.

PAYROLL

The Payroll Claims were approved in the amount of \$918,887.62.

COLLEGE OF EASTERN IDAHO

One (1) Certificate of Residency document was approved, signed and sent to the College of Eastern Idaho for the following Bingham County student: Cole B. Barrett.

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims and Administrative Documents. Commissioner Jensen seconded. All voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry forms submitted by the County Assessor, which are as follows:

RP0215000	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8272210	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0156909	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0536822	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0477619	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0490202	Year 2025	Homeowner signed up for Homeowners Exemption in 2025

Decision: Commissioner Jackson moved to approve and sign Tax Inquiry Forms submitted by the County Assessor. Commissioner Jensen seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve and sign Alcohol Licenses for the following Bingham County businesses:

Valley Country Store Cheers & Beers Bar and Restaurant

Decision: Commissioner Jensen moved to approve and sign the Alcohol Licenses as listed. Commissioner Jackson seconded. All voted in favor. The motion carried.

RESOLUTION 2025-42

The Board met to approve and sign Bingham County Resolution 2025-42, a resolution for destruction of records for the Assessor's Office, specifically the DMV.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2025-42, a resolution for destruction of records for the Assessor's Office, specifically the DMV. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved and signed as follows:

BINGHAM COUNTY
RESOLUTION 2025-42

RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE ASSESSORS OFFICE/DEPARTMENT OF MOTOR VEHICLES

WHEREAS the Bingham County Assessors Office/Department of Motor Vehicles has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Assessors Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

Assessors Office

September 2024 Titles and Vin Inspection documents

THEREFORE, it is hereby resolved that: The Assessors Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 1 day of September 2025.

ATTEST:

Pamela W. Eckhardt
Bingham County Clerk



BINGHAM COUNTY COMMISSION

Whitney Manwaring, Chairman

Eric Jackson, Commissioner

Drew Jensen, Commissioner

SIGNING OF BINGHAM COUNTY INDEPENDENT SURVEYOR AGREEMENT WITH SHANE REMER & STEWART WARD

Present: Wendy Mecham- GIS
Paul Rogers- County Legal Counsel

The Board met to approve and sign two (2) Bingham County Independent Surveyor Agreement with Shane Remer & Stewart Ward.

Decision: Commissioner Jensen moved to approve and sign the two (2) Bingham County Independent Surveyor Agreement with Shane Remer & Stewart Ward, as presented. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff
Paul Roger- County Legal Counsel

The Board met with Sheriff Gardner to discuss updates within the Sheriffs Office.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 9:04 a.m. Commissioner Jackson moved to go out of Executive Session. Chairman Manwaring seconded. The Board moved out of Executive Session at 9:36 a.m.

Decision: Commissioner Jensen moved to offer the position discussed within Executive Session at N29, Step 6 (\$38.31). Commissioner Jackson seconded. All voted in favor. The motion carried.

HUMAN RESOURCES

Present: Laraine Pope- Human Resources Director
Pamela Eckhardt- County Clerk
Paul Rogers- County Legal Counsel

The Board met with Laraine Pope, Human Resources Director, to discuss updates within the Human Resources Division.

DISCUSSION & DECISION REGARDING 3B DETENTION CENTER BUDGET AND PAYMENTS

Present: Pamela Eckhardt- County Clerk
Paul Rogers- County Legal Counsel

The Board met to hold discussion and make a decision regarding 3B Detention Center Budget and payments.

Clerk Eckhardt explained that a letter sent to Commissioner Jensen, who is on the 3B Board, wherein it was stated that if Bingham County would like to pay a portion of funds owed to reduce what would be owed next year due to being in the red, that would be acceptable. Clerk Eckhardt stated that she spoke with Brian Walker, to question if it was expected to pay the full \$124,000 and why the county was in arrears because funds had been paid yearly.

Chairman Manwaring stated in the past he recalls that the funding is based on how many juveniles enter into the facility from Bingham County, which will cost more if there is an increase in juveniles.

Chairman Manwaring stated that he would like to see a breakdown of staffing and daily operating cost.

Commissioner Jackson stated that he would agree with Chairman Manwaring.

Commissioner Jensen stated that it may be beneficial to hold a meeting with all Commissioners in the region to see what their input is and how they would like to proceed.

Chairman Manwaring stated that he would be in favor of paying a portion of what is owed to bring cost down a little. Commissioner Jackson and Commissioner Jensen concurred.

Decision: Commissioner Jackson moved to approve payment to 3B Juvenile Detention in the amount of \$60,000 for FY 2025, to help offset the balance going into next year and Commissioner Jensen will gather additional information/breakdown of costs. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR PURCHASE OF QUADIENT MAIL MACHINE SYSTEM- SUBMITTED BY CLERK PAMELA ECKHARDT

Present: Pamela Eckhardt- County Clerk

The Board met to hold discussion and make a decision in regards to the submitted prior approval for major purchase of a Quadient Mail Machine system. Said purchase is in the amount of \$12,194.00, which is to be paid from FY 2026 Fund 01-18-800-02 (\$10,000.00) and Fund: 60-00-806-00 (\$2,194.00).

Clerk Eckhardt reiterated that this purchase was planned for accordingly within the FY 2026 budget.

Decision: Commissioner Jensen moved to approve the prior approval for major purchase of a Quadient Mail Machine system. Said purchase is in the amount of \$12,194.00, which is to be paid from FY 2026 Fund 01-18-800-02 (\$10,000.00) and Fund: 60-00-806-00 (\$2,194.00). Commissioner Jackson seconded. All voted in favor. The motion carried.

IT DEPARTMENT

Present: Matt Galloway- IT Director
Paul Rogers- County Legal Counsel

The Board met with Matt Galloway, IT Director, to discuss updates within the IT Department.

PRIOR APPROVAL FOR PURCHASE OF DESK-SUBMITTED BY DONAVAN HARRINGTON- COUNTY ASSESSOR

Present: Donavan Harrington- County Assessor
Rob Lora- Appraiser

The Board met to discuss and make a decision regarding the submitted prior approval for purchase of a desk for the Appraisal Department. Said purchase is in the amount of \$1,177.60, which is to be paid from Fund: 20-00-800-00 out of FY 2025.

Decision: Commissioner Jackson moved to approve the prior approval for purchase of a desk for the Appraisal Department in the amount of \$1,177.60, which is to be paid from Fund: 20-00-800-00, out of FY 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.

WORK SESSION REGARDING THE US-91 CORRIDOR PLAN BETWEEN BLACKFOOT AND SHELLEY

Present: Andrea Sheppard- JUB Engineering
Chris Piersol- Idaho Transportation Department
Brianna Zender- JUB Engineering
BJ _____ (Unknown last name)- JUB Engineering

The Board held a work session regarding the US-91 corridor plan between Blackfoot and Shelley.

DECISION TO ADVERTISE FOR THE POSITION OF EASTERN IDAHO FAIR BOARD MEMBER

Present: Jody Jackman- Eastern Idaho State Fair Board Member
Paul Rogers- County Legal Counsel
Marcus Mickelsen- Landowner
Karen Hoskins- Citizen
Jon Gregory- Landowner

The Board met to make a decision in regards to advertisement of the Eastern Idaho Fair Board Member position.

Paul Rogers stated the Board is to make a decision on whether or not the Board will be opening the position for new applicants. Mr. Rogers stated last week there was a meeting held and there were open ended questions in regards to what the county has done in the past in regards to the Eastern Idaho Fair Board Member position and when Ms. Jackman was appointed, the Commission Minutes stated that when her term expired, the position would be put out for applicants. Discussion was also held in regards to Chairman Manwaring recusing himself from the decision as he was a potential applicant for the position. Chairman Manwaring stated that he was going to withdraw his interest of applying for the position at this time.

Chairman Manwaring gave a review of how the process occurred in the past and stated that the same should be followed.

Commissioner Jensen asked how the position was advertised previously, wherein Chairman Manwaring stated it was posted in the newspaper, County Facebook page and County website.

Commissioner Jackson stated that he believes a 4-year term is appropriate and he believes it should be advertised.

Commissioner Jensen stated as he read through the provided information, he would agree with Legal Counsel and that the position should be advertised and interviews held.

This position would be advertised for three weeks, applications would be reviewed and interviews will be scheduled.

Decision: Commissioner Jensen moved to approve advertisement for the Eastern Idaho State Fair Board member and interviews will be held. Commissioner Jensen stated that this would be the process in moving forward as well and that the position will be opened every four (4) years. Commissioner Jackson seconded. All voted in favor. The motion carried.

DECISION REGARDING REQUEST SUBMITTED BY JON GREGORY FOR ROAD EASEMENT NORTH OF THE ARCHERY RANGE

Present: Paul Rogers- County Legal Counsel
Marcus Mickelsen- Landowner
Karen Hoskins- Citizen
Jon Gregory- Landowner
Via Zoom: Addie Jo Jackman- Planning & Development Assistant Director.

The Board met to make a decision regarding the request submitted by Jon Gregory for a road easement north of the archery range.

Paul Rogers explained during the meeting last week, research was to be done in order to see if Bingham County has mining rights on the property, wherein it was confirmed that to be correct and the county does have mining rights. Chairman Manwaring stated that he confirmed with Dusty Whited, Public Works Director, that the property is still a gravel source. Chairman Manwaring stated that the request was to put a road on the north side of the archery range and during the previous meetings held, the archery range have not been in favor of the proposal, due to the health, safety and welfare of the citizens.

Chairman Manwaring stated when there is an active gravel source, he does not believe the best use would be to put a road through the middle of the rose pond area and if there were issues with the archery range, that are could be used to mine gravel. The County has a Reclamation Plan and the plans are needed pertaining to top soil, sloping, seeding, weeds, drainage and other items.

Chairman Manwaring stated that he has thought about this matter quite a bit and the more he thinks about it and there being an active gravel pit, he is not opposed to development but would rather development occur on left side of the pond as long as Mr. Gregory checks on the Reclamation Plan through the state, that a road would be allowed through the states property. Chairman Manwaring stated that Mr. Gregory would need to check with the state to get an easement as the first two ponds are state owned.

Commissioner Jackson stated that his concern is the safety of the citizens while archery is functioning and that he does think it is important to maintain the ability to mine gravel in case the time comes when it is needed.

Commissioner Jensen stated he feels that if the county did proceed and needed to mine gravel, the county would have to void the contract with the archery range. Commissioner Jensen stated he is opposed to approving the request because if there is an established road for the public, there would be distances to provide a way from the road, which would limit the ability to mine gravel.

Paul Rogers stated along the existing road, there is a fence line that runs north of the property clear back to the back of the property where there is partial 4x4 road but it is on the opposite side of the ponds and the archery range.

Addie Jo Jackman, Planning & Development Assistant Director, stated that it looks like the road to the archery range appears to be drawn out in GIS as a potential county roadway although it is gravel and she is not sure if that will play a factor in the decision. Ms. Jackman stated in looking at the documentation pertaining to the Reclamation Plan, it also appears that the existing roadway is depicted on the Reclamation Plan and that she has further documentation she would like to convey. Ms. Jackman stated that Planning & Development is committed to maintaining a mutual and unbiased position and her responsibility includes assisting property owner in achieving the highest and best use of their property while also supporting the Board of County Commissioners and the residents of Bingham County by providing factual and relevant information that may not be readily known during discussions. In doing so, there is somewhat of an established precedence for this type of arrangement.

In the previous circumstance, she recalls that the county granted access through another gravel pit owned and operated by the County, to a parcel that the County auctioned off on McDonaldville Road in the Groveland Area. The current request is somewhat comparable and following similar access principals. It looks like the Reclamation Plan is for 2-acre campsites at that site with some trees and what she believes to be a common entrance where the easement was granted.

Ms. Jackman stated she is aware there is a public safety issue that warrants attention, with the archery range, that is located adjacent to the property and access in question. The operators of the archery range seem to have openly acknowledged that arrows have left the boundaries of the leased property, which again causes a safety concern not only for the requesting potential property owner but also for members of the public who recreate in the area.

As both a Planner and avid archer hunter herself, she understands the personal responsibility that comes with practicing safely, and she understands that things can happen, she wonders if there is perhaps an opportunity to have a discussion at a separate time with the archery range individuals to maintain that relationship but also maintain the safety of the public with the possibility of arrows leaving the range/leased area.

Again, Ms. Jackman stated there may be somewhat of a precedence in granting access through county owned gravel pits to private parcels. However, she is unaware if the county has denied legal access in a similar circumstance. There are the acknowledge safety issues and to her understanding the potential future property owner that is requesting access, is aware of the surrounding uses and is willing to implement additional safety measures to address those concerns if necessary, such as a recorded acknowledgement tied to the land that informs potential buyers of the existing and future land uses in the area and secure the archery range lease and interest and operation on Bingham County property.

Chairman Manwaring clarified on the McDonaldville property easement and that the individual that farmed the property wanted to move the pump over and would have to have the power pole moved out to fix the berm. The county looked into the cost, which was over \$20,000.00 and the parcel mentioned was one that was not farmed and was weeds. Therefore, due to the cost of the project and the fact that it was not farmed, the Board of County Commissioners made the decision to auction the parcel and a road was not put through the middle of the farm property and came off of McDonaldville Road and was to the east edge of the property. Chairman Manwaring stated that was auctioned off several years ago and nothing has been developed on the property. Therefore, this is a different scenario than the current request before the Board.

Commissioner Jensen asked if the county allowed the road to go on the north side, it looks as though the road would need to be built up and to fix the berm so it would be wide enough to have a 50-foot road, plus the depth for the berm.

Chairman Manwaring stated that the applicant could either look at the proposed option and to obtain an easement through the state.

Decision: Commissioner Jackson moved to deny the request for road easement to the North of the archery range and through the middle of Bingham County property. Commissioner Jensen seconded.

Commissioner Jackson amended his motion to add that the county would be willing to work with the Applicant on the north side of Rose Ponds and with the Archery Range to ensure safety of the county residents. Commissioner Jensen seconded the amendment. All voted in favor. The motion carried.

SIGNING OF DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION FOR OCTOBER 2025

The Board met to approve and sign the Domestic Violence Awareness Month Proclamation for October 2025, which was read by Sheriff Jeff Gardner and signed as follows:

**CITY OF BLACKFOOT, CITY OF SHELLEY
AND BINGHAM COUNTY, IDAHO
DOMESTIC VIOLENCE AWARENESS MONTH
PROCLAMATION, OCTOBER 2025**

WHEREAS, domestic violence is a serious crime that effects people of all races, ages, gender, socio-economic levels, religions, backgrounds, beliefs, and

WHEREAS, domestic violence includes, physical, emotional, social, sexual, spiritual, financial, and digital abuse, and can occur between family members, intimate partners and within a dating relationship, and

WHEREAS, 42% of Violent Crimes in Idaho, are intimate partner crimes, it is important to know that many survivors of domestic violence do not report to law enforcement for a wide range of reason, and

WHEREAS, in 2024 the Bingham Crisis Center provided help to over 237 people, 269 total bed nights, 14,108 services were provided, and

WHEREAS, in the State of Idaho one in four homicides are intimate partner homicides, and

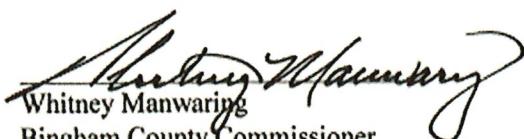
WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police, court cost, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, domestic violence incidents are some of the most complex and dangerous incidents that law enforcement respond to in our community, putting their lives at risk every day in the belief that a coordinated community response is necessary to support survivors, hold offenders accountable and work toward ending the cycle of violence; and

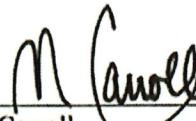
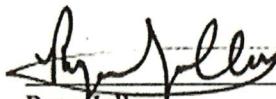
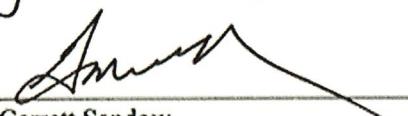
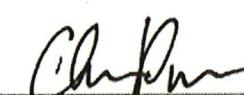
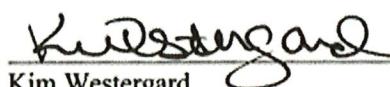
WHEREAS, Domestic Violence Awareness Month provides an excellent platform to show support for the domestic violence advocates, crisis hotline staff, victim witness coordinators, prosecutors who hold offenders accountable, and law enforcement officers in our community and provides the citizens of Bingham County the opportunity to learn more about preventing domestic violence and how support for the organizations and individuals who proved critical advocacy, resources, hope and assistance to victims;

NOW THEREFORE, we do hereby proclaim the month of October as DOMESTIC VIOLENCE AWARENESS MONTH, and urge our citizens to work together to eliminate domestic violence in our community.

DATED this 1 day of October, 2025.



Whitney Manwaring
Bingham County Commissioner


Marc Carroll
City of Blackfoot Mayor
Eric Jackson
Bingham County Commissioner
Jeff Gardner
Bingham County Sheriff
Drew Jensen
Bingham County Commissioner
Josephine Thyberg
Executive Director Bingham Crisis Center
Ryan Jolley
Bingham County Prosecuting Attorney
Garrett Sandow
City Attorney for Blackfoot, Shelley and Aberdeen
Gordon Croft
Blackfoot Chief of Police
Chad Purser
Shelley Chief of Police
Kim Westergard
City of Shelley Councilwoman

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 2:58 p.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Jensen seconded. The Board moved out of Executive Session at 3:04 p.m.

Decision: Commissioner Jensen moved to approve hiring the individual discussed within Executive Session, as a Truck Driver. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 3, 2025

Damile Lechner

PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-

Whitney Manwaring
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO) : ss. Friday, October 3, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

CLAIMS

Claims were approved in the amount of \$175,527.60 for FY 2025.

Claims were approved in the amount of \$35,178.10 for FY 2026.

PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

Salary Increase Forms:	Public Works Director Chief Admin Adult Probation Probation Officer Deputy Court Clerk Chief Deputy Sheriff Shop Tech Truck Driver Purchasing Clerk Drug Testing Technician HR Director/Risk Manager Planning & Development Director Director of Probation Services Sr. Equipment Operator Purchasing Clerk Mechanic Sr. Mechanic Mechanic Sr. Mechanic Road & Bridge Lead Road & Bridge Lead Code Enforcement Officer Public Crusher Lead
Employee Status Sheet:	

Road & Bridge Supervisor
Road & Bridge Lead
Truck Driver
Scale House Operator
Criminal Deputy Prosecutor
Deputy Clerk/Elections Assistant

New Employee Status Sheet:

One (1) Certificate of Residency document was approved, signed and sent to the College of Eastern Idaho for the following Bingham County student: Berkley A. Steward Burch.

Decision: Commissioner Jensen moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following Bingham County businesses:

Broulims #9
Hitching Post
Colonial Inn
Los Gavilanes Mexican Grill
Tumbleweed Saloon
El Jalisciense Mexican Restaurant
El Vaquero
Walmart #1905

Decision: Commissioner Jackson moved to approve Alcohol Licenses as presented. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR PURCHASE- IT DIRECTOR

Present: Matt Galloway

The Board met to hold discussion and make a decision regarding submitted prior approval for purchase forms.

Discussion was held in regards to the prior approval for purchase of printing software with Tricerat for printing services. Said purchase is in the amount of \$28,176.00, which is to be paid from Fund: 01-14-524-0001.

Decision: Commissioner Jensen moved to approve the prior approval for purchase of printing software with Tricerat for printing services. Said purchase is in the amount of \$28,176.00, which is to be paid from Fund: 01-14-524-0001, to be paid from FY 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.

Discussion was held in regards to the prior approval for purchase of network licensing. Said purchase is in the amount of \$3,244.75, which is to be paid from Fund: 01-14-524-0001.

Decision: Commissioner Jackson moved to approve and sign the prior approval for purchase of network licensing. Said purchase is in the amount of \$3,244.75, which is to be paid from Fund: 01-14-524-0001, to be paid from FY 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.

Discussion was held in regards to the a 2nd backup for Microsoft 365. Said purchase is in the amount of \$4,320.00, which is to be paid from Fund: 01-14-524-0001.

Decision: Commissioner Jensen moved to approve and sign the prior approval for purchase of a 2nd backup for Microsoft 365. Said purchase is in the amount of \$4,320.00, which is to be paid from Fund: 01-14-524-0001, to be paid from FY 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.

DISCUSSION & POTENTIAL DECISION REGARDING THE PROPOSAL FOR AIRPORT HANGER LEASE AT ROCKFORD AIRPORT- REQUESTED BY EARL PRESTON

Present: Earl Preston- Citizen
 Paul Rogers- County Legal Counsel
 Shawn Stimpson- Citizen

The Board met to hold discussion & make a potential decision regarding the proposal for airport hanger lease at the Rockford Airport.

Earl Preston stated that he came to support Mr. Stimpson in requesting a lease similar to his for an airplane hanger lease at the Rockford Airport.

Chairman Manwaring asked if the proposal was to place another building or just the spot, wherein Mr. Stimpson stated that he would like to place a hanger. Mr. Preston stated that he has received approval of the FFA for the building to be placed.

Mr. Rogers has reviewed the proposed Lease Agreement and had a few items of clarification, which were that the date needed to be updated and there is no termination clause, which should be added to benefit both parties. Chairman Manwaring stated that he would agree and that the termination clause should be added.

Mr. Rogers referred to paragraph 3, which states Idaho Code Section 21-401, that code is specifically built for airplane hangers but in that code, it refers to Idaho Code 31-836, which limits the Commissioners to approve leases to people. Mr. Rogers referred to paragraph 3, which states Idaho Code 21-401, the term of this lease is for a period of twenty (20) years commencing on the date of the execution of this agreement but the lease can only be conducted for five (5) years.

Mr. Preston stated in conversation with previous legal counsel, there is a provision that allows the county to lease for twenty (20) years. Chairman Manwaring stated that he recalls the same discussions and that there was a provision for this matter.

Mr. Rogers stated if there is code that clarifies this concern, the lease agreement is ready for the Boards approval once the addition is made of the termination clause.

Decision: Commissioner Jensen moved to approve and sign the Lease Contract with Shawn Stimpson for an airplane hanger at Rockford Airport. Commissioner Jackson seconded. All voted in favor. The motion carried.

RESOLUTION 2025-43, A RESOLUTION DESIGNATING ROSE PONDS AS A COUNTY PARK

The Board met to approve and sign Resolution 2025-43, a resolution designating Rose Ponds as a county park.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2025-43, a resolution designating Rose Ponds as a county park. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved as follows:

BINGHAM COUNTY RESOLUTION 2025-43
RESOLUTION DESIGNATING ROSE PONDS AS A COUNTY PARK

WHEREAS, the Bingham County Board of Commissioners are authorized to acquire, manage, and regulate county property for the benefit of the public pursuant to Idaho Code §§ 31-807, 31-808, and 31-828; and

WHEREAS, the Bingham County Board of Commissioners are authorized under Idaho Code § 31-714 to adopt ordinances and resolutions necessary for the public health, safety, and welfare of its citizens; and

WHEREAS, the area known as ROSE PONDS is real property owned by Bingham County located within a portion of Government Lot 5 S14 T2S R35E of B.M. and also lying within portions of Government Lots 5,7,8, and 9 of S13 T2S R35E of B.M, which is north of Blackfoot City on Rose Road.; and

WHEREAS, Rose Ponds has long been used by the public for recreation, fishing, and outdoor enjoyment; and

WHEREAS, Rose Ponds is not correctly designated or regulated as a County Park, resulting in times of excessive overnight camping, an accumulation of waste, and often illegal activities which are detrimental to the safety of the public and the preservation of the area; and

WHEREAS, The Board of Bingham County Commissioners finds it in the best interest of Bingham County to establish Rose Ponds as a County Park in order to ensure proper regulation, management, and enforcement of park rules for the safety and interest of the public; and

WHEREAS, County Parks are managed and maintained by Bingham County in accordance with applicable county ordinances, policies, and regulations; and

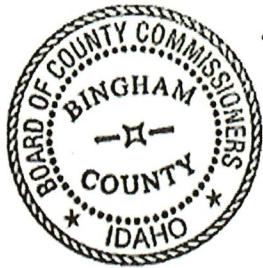
WHEREAS, Rose Ponds is in need to be regulated, maintained and enforced to instill safety and welfare for the citizens of the community and those that use the area for recreation; and

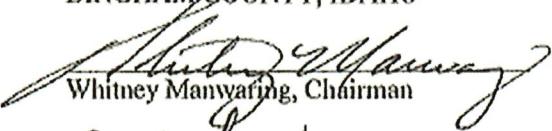
WHEREAS, the Board of Bingham County Commissioners find the proposed amendment to Title 7, Chapter 5, in declaring and defining Rose Ponds as a County Park is reasonably necessary, in the interest of the public, and should be adopted.

NOW THEREFORE, BE IT RESOLVED that Rose Ponds is hereby declared and designated as a County Park in Bingham County and is subject to all regulations, ordinances and penalties within the Bingham County Code.

DATED this 3 day of October, 2025.

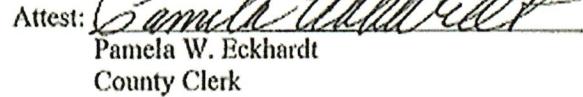
BOARD OF COUNTY COMMISSIONERS
BINGHAM COUNTY, IDAHO




Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner

Attest: 
Pamela W. Eckhardt
County Clerk

THE MOTION PASSED TO DISMISS UNTIL MONDAY OCTOBER 6, 2025



PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
: ss. Monday, October 6, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

CASH WARRANTS

Two (2) Cash Warrants were approved in the amount of \$22,000.00 and \$28,176.00, for a total of \$50,176.00.

STAFF MEETING

Present: Pamela Eckhardt- County Clerk
Laura Lora- Chief Deputy Clerk/Payroll
Donavan Harrington- County Assessor
Debbie Cunningham- Chief Deputy Assessor
Dusty Whited- Public Works Director
Jimmy Roberts- County Coroner
Flint Christensen- Chief Deputy Coroner
Scott Reese- Emergency Services/Parks & Recreation
Laraine Pope- Human Resource Director
Jason Marlow- Building Maintenance
Tiffany Olsen- Planning & Development Director
Mark Gough- Probation Services
Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff
Cody Lewis- Treatment Court
Megan Kearsley- Elections Office
Libby McBurney- Elections Office
Tanna Beal- Treasurer
Carmen Willmore- Extension Office

Excused: Sheri Landon- Court Supervisor
Matt Galloway- IT Director
Gordon Croft- Blackfoot Chief of Police
Shawn Hill- Probation Services
Ryan Jolley- Prosecuting Attorney

The Commissioners met with department heads and Elected Officials for the October 2025 Staff Meeting. Chairman Manwaring conducted Staff Meeting.

Pledge of Allegiance: Chairman Manwaring conducted.

Approval of Minutes for Staff Meeting held in September 2025: There were no changes to be made. Therefore, the Staff Meeting Minutes for September were approved as written.

Special Presentation: Laraine Pope provided a special presentation regarding building security and ICRMP supervisor training.

Safety Concerns: No safety concerns.

Employee Years of Service Recognition: Jordyn Nebeker recognized Deputy Jake Yancey for ten (10) years of service to Bingham County. Chief Deputy Nebeker stated that Deputy Yancey is highly intelligent and articulate. Deputy Yancey started his career in the jail, worked for Blackfoot Police for 3-4 years prior to coming to work for the county and is now the Assistant Team Leader for the SWAT Team.

Commissioner Jackson: Stated that September was Suicide Prevention Month and he was able to attend a seminar in Idaho Falls that was very informative. One thing that he got from this seminar was to not be afraid to ask friends, family or associates if they are struggling and that it is okay to talk about it.

Commissioner Jackson added that the Board attended the groundbreaking ceremony for OKLO

Chairman Manwaring: Had no updates at this time.

Commissioner Jensen: Stated that he would like to thank all department heads and elected officials for their hard work in running their departments.

Pamela Eckhardt: Stated that October 15th is the last day for FY 2025 Claims. There have been an increase amount of telephone calls and emails regarding the first amendment audit that occurred several years ago. Clerk Eckhardt reminded everyone if they see an individual in the hallway, be friendly and if there are any issues, please forward any telephone calls or emails to the Prosecutors Office.

Donavan Harrington: Stated that the county is currently without a Surveyor but has contracted with two individuals to assist with anything needed.

Dusty Whited: Had no updates at this time.

Jimmy Roberts: Stated that he would like to thank Commissioner Jackson for statement around Suicide Prevention Month. In 2024, there was a large increase in suicide cases within Bingham County and it continues to grow.

Scott Reese: Stated that he would like to thank Jason Marlow for his assistance in closing out the parks. The county is currently working to amend the Ordinance in order to consider Rose Ponds a "County Park", which will assist in having no camping in the area.

Laraine Pope: Had no updates at this time.

Tiffany Olsen: Had no updates at this time.

Mark Gough: Had no updates at this time.

Jason Marlow: Had no updates at this time.

Cody Lewis: Stated the Felony Drug Court Graduation will be held October 28th at 4:00 p.m., and the Misdemeanor Drug Court Graduation will be held October 23rd at 4:00 p.m.

Jeff Gardner: Had no update at this time.

Jordyn Nebeker: Had no updates at this time.

Tanna Beal: Had no updates at this time.

Carmen Willmore: Stated that enrollment for next 4-h year has started.

Megan Kearsley: Stated that early voting will be from October 11-29, 2025 and a voter pamphlet has been sent out to all registered voters to assist with voting turnout. Ms. Kearsley stated that she would also like to welcome Libbie McBurney to the Elections Office.

Chairman Manwaring stated next Staff Meeting is scheduled for Monday, November 3, 2025 at 8:30 a.m.

Nothing further.

APPROVAL OF REASON & DECISION FOR THE APPEAL FILED BY JEFF & JULIE KRUEGER, RELATING TO THE PLANNING & ZONING COMMISSION'S DECISION TO DENY CUP FOR A PRIVATE OUTDOOR FIREARMS TRAINING RANGE

The Board met to approve and sign the Reason & Decision for the Appeal filed by Jeff & Julie Krueger, relating to the Planning & Zoning Commission's decision to deny the CUP for a private outdoor firearms training range, which was heard by the Board of County Commissioners on September 12, 2025.

Chairman Manwaring confirmed that Commissioner Jackson and Commissioner Jensen had reviewed the proposed Reason & Decision document and that if any changes were needed, those had been made.

Decision: Commissioner Jackson moved to approve the Reason & Decision document as proposed. Commissioner Jensen seconded. All voted in favor. The motion carried.

BUILDING MAINTENANCE

Present: Jason Marlow- Building Maintenance Supervisor

The Board met with Jason Marlow to discuss updates within the Building Maintenance division.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 9:54 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:12 a.m.

Decision: Commissioner Jensen moved to approve a one-time merit bonus to the employee discussed within Executive Session, in the amount of \$1,000.00 after taxes, which will be paid from the FY 2026 budget. Commissioner Jackson seconded. All voted in favor. The motion carried.

Commissioner Jackson moved to approve to offer the System Support Specialist position for the IT Department at an N22, Step 7. Commissioner Jensen seconded. All voted in favor. The motion carried.

APPROVAL OF HOLIDAY CLOSURES FOR THE EXENSION OFFICE-REQUESTED BY CARMEN WILLMORE

Present: Carmen Willmore- Extension Office

The Board met to hold discussion and make a decision regarding holiday closures for the Extension Office.

Ms. Willmore stated that their office does not see a lot of people coming into the Extension Office throughout the holidays. The proposal is to close the Wednesday before Thanksgiving through Friday after Thanksgiving and for Christmas will close December 25th through January 2, 2026.

Ms. Willmore stated that she can take leave and that the other two employees have PTO and Comp Time to be used.

The Board had no issues.

Decision: Commissioner Jensen moved to approve closure of the Extension Office for holiday closures on the Wednesday before Thanksgiving and December 25 through January 2, 2026. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY OCTOBER 8, 2025



PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
: ss. Wednesday, October 8, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$250.00, \$34,626.16 and \$1,560.00, for a total of \$36,436.16.

PERSONNEL ACTION FORMS

The Board met to approve and sign Personnel Action Forms, which were as follows:

Salary Increase Form: HR Technician

Employee Status Sheet: Chief Deputy Coroner
Crusher Operator in Training
Equipment Operator
Equipment Operator
Sr. Equipment Operator

Crusher Operator
Sr. Equipment Operator
Equipment Operator
Sr. Equipment Operator
Crusher Operator
Equipment Operator in Training
Truck Driver
IT Director
Solid Waste Operator
Solid Waste Truck Driver
Solid Waste Supervisor
Solid Waste Lead/Operator
Solid Waste Operator
Solid Waste Truck Driver
Public Works GIS Technician
Sign/Traffic Count Tech
Solid Waste Operator
Solid Waste Lead/Operator
Solid Waste Operator
Equipment Operator in Training

Decision: Commissioner Jackson moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jensen seconded. All voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry Forms, which were as follows:

RP1328414	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328435	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328429	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328431	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1419973	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1419975	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
MH352S32RV215A	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8272470	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1308517	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1310232	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1310234	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1310238	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1311453	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328411	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8272915	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP2156200	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP2156230	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8273410	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP2168620	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP2156250	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1308506	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0546505	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0143106	Year 2025	Homeowner signed up for Homeowners Exemption in 2025

Decision: Commissioner Jackson moved to approve and sign Tax Inquiry Forms submitted by the County Assessor. Commissioner Jensen seconded. All voted in favor. The motion carried.

APPROVAL OF AUGUST 2025 COMMISSION MINUTES

The Board met to approve and sign the Commission Minutes for August 2025. Chairman Manwaring confirmed that if there were any changes to be made, that said changes had been made.

Decision: Commissioner Jensen moved to approve the Commission Minutes for August 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL OF ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following Bingham County businesses:

Bridge Street Saloon
Blackfoot Elks Lodge
Ridley's Family Markets
Family Dollar #26480
Family Dollar #26982
Family Dollar #31028
3G's

Decision: Commissioner Jensen moved to approve Alcohol Licenses as listed. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff
Paul Rogers- County Legal Counsel

The Board met with Jeff Gardner, Sheriff, to receive updates pertaining to the Sheriffs Office.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
Troy Lenhart- Road & Bridge Supervisor
Tiffany Olsen- Planning & Development Director
Paul Rogers- County Legal Counsel

The Board met with Dusty Whited to received updates within the Public Works Division.

Discussion was held in regards to proposed Bingham County Resolution 2025-40, a resolution amending the Bingham County Road Standards Manual for use by the Bingham County Public Works Department, specifically Section 3, I. Drainage, Table 2- Culvert Requirements, which would show as follows:

Section III Drainage, I, Table 2- Culvert Requirements: All approaches will be designed for drainage with culverts installed under the approach. Landowners will be continually responsible that the water from their property will not flow onto the county's right of way, and at no time will the land owner be allowed to fill in the shoulder of the road or designed drainage areas of the road, build up the property, plug culverts, or alter where the natural drainage flows. Refer to Bingham County Road Standards Yard and Public Roadway Cross Section (Figure 8 on page 25) and Private Driveway Approach Cross Section Diagram (Figure 9 on page 26).

If landowner presents a written report from a hydraulics engineer deeming that a culvert is unnecessary the Bingham County Public Works Department may concur that a culvert is not required.

The edge of the road should be designed so the edge of the road is at least twelve inches (12") above the other property.

There was no decision made on this agenda item at this time. If the requester would like to schedule another meeting before the Board so that he can be present, he would be welcome to do so.

Next, discussion was held in regards to the GWorks Software Agreement, which is in the amount of \$10,000.00 for onboarding costs. This software is the tracking program used by Public Works and is extremely beneficial.

Decision: Commissioner Jensen moved to approve the contract for Gworks. Commissioner Jackson seconded. All voted in favor. The motion carried.

BOARD'S REVIEW OF PARCEL NO. RP0328500 LOCATED AT 105 N. 500 W., BLACKFOOT, IDAHO IN AN "M1" LIGHT MANUFACTURING ZONE TO CONSIDER THE REQUEST OF POTENTIAL BUYER TERESA SINNER TO CREATE A 0.50-ACRE PARCEL FOR THE EXISTING RESIDENCE. THE PROPERTY IS AN ORIGINAL PARCEL WITH FOUR (4) DIVISION RIGHTS REMAINING. BINGHAM COUNTY CODE SECTION 10-6-6(A)(5) AREA REGULATIONS STATES THAT THE MINIMUM ACREAGE REQUIREMENTS IN A "M1" LIGHT MANUFACTURING ZONE IS ONE-ACRE UNLESS OTHERWISE APPROVED BY THE BOARD

Present: Chris Street- HLE
Teresa Sinner- Potential Buyer
Gerald Wilmot- Owner
Jeremy Wilmot- Owner
Addie Jo Jackman- Planning & Development Assistant Director

The Board met to review Parcel No. RP0328500 located at 105 N. 500 W., Blackfoot, Idaho, in an M1 Light Manufacturing Zone to consider the request of potential buyer Teresa Sinner to create a 0.50-acre parcel for the existing residence. The property is an original parcel with four (4) division rights remaining. Bingham County Code Section 10-6-6 (A)(5) Area Regulations, states that the minimum acreage requirements in an M1 Light Manufacturing Zone is one-acre unless otherwise approved by the Board.

Addie Jo Jackman explained that Teresa Sinner had contacted Planning & Development with interest in purchasing a property with a residential address of 105 N. 500 W., and a business address of 497 W. Highway 26. The property is currently owned by JBW LLC, which consists of members Jeremy Wilmot, Barbara Wilmot and Gerald Wilmot. Ms. Sinner does not want to finalize the purchase of the property until the Board had reviewed and approved the record of survey that was provided and contains a proposed parcel consisting of 0.50 acres in an M1 Light Manufacturing zone.

Bingham County Code Section 10-6-6(A)(5), Area Regulations, states that the minimum acreage requirement in this specific zone is one-acre unless otherwise approved by the Board of County Commissioners. Staff has reviewed the record of survey which appears to meet setback requirements to existing structures and have worked with Dusty Whited, Public Works Director, who stated that any new approach to a county or state road requires a permit. There are two existing approaches, one extends from 500 W Bond Road providing access to the residents and the other extends from Highway 26 providing access to GNC Auto, which operates as an auto repair and maintenance business. A vehicle shop is an allowed use in an M1 Light Manufacturing Zone pursuant to Bingham County Code Section 10-5-3 Land Use Chart.

Ms. Sinner has expressed no intention of adding any new approaches and it is the understanding that she would like to divide the property to provide more flexibility by keeping the home as an independent residential parcel, allowing the remaining 1.24-acre parcel with the shop to potentially be leased or utilized for its current purpose or another future business.

Ms. Jackman stated if the proposed 1.24-acre parcel is leased or sold to a new business in the future, Ms. Sinner and the lessee or purchaser would need to work with Planning and Development Services to ensure that the desired land use is an allowed use in an M1 Light Manufacturing zone before proceeding.

Ms. Jackman stated that staff would also like Ms. Sinner and the Wilmot's, as well as any potential buyer, to know that Bingham County Code Section 10-7-38, provides specific use performance standards for a vehicle repair major and minor and states, where adjoining a residential property or zone, all repair activities (including, but not limited to, open pits and lifts) shall occur within an enclosed structure and inoperable or dismantled motor vehicles shall be stored behind a closed vision fence, wall or screen or within an enclosed structure and shall not be visible from the street or a residential zone. Because Ms. Sinner has not finalized the purchase of the property, the Board may consider adding a condition to the motion if approved, that the approval is contingent upon purchase of the property and again she does have division rights.

Chairman Manwaring asked if the house has septic, to which Chris Street confirmed that both the house and the shop are on shared well and sewer.

The Board had no concerns in regards to the submitted request.

Decision: Commissioner Jackson moved to approve the request submitted by Teresa Sinner, to create a 0.50- acre parcel for the existing residence located at 105 N. 500 W., (RP0328500), pursuant to Bingham County Code Section 10-6-6(A)(5). Commissioner Jensen seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING CONTRACT BETWEEN BINGHAM COUNTY AND AAA GILES JANITORIAL & CARPET CLEANING LLC- REQUESTED BY CRAIG GILES

Present: Jason Marlow- Building Maintenance
Craig Giles- AAA Giles Janitorial & Carpet Cleaning LLC
Paul Rogers- County Legal Counsel

The Board met to hold discussion and make a decision in regards to the contract between Bingham County and AAA Giles Janitorial and Carpet Cleaning LLC.

Mr. Giles explained that he would like to ask the Board to consider renewing the cleaning contract and that he would be willing to keep the contract verbiage on a fixed price for the five (5) years, with a potential 2-3% increase each year to cover cost increase.

A brief discussion was held in regards to concerns that had been brought before the Board pertaining to cleaning services throughout the courthouse.

The Board has no concerns in regards to a 5-year contract as proposed and add a 2% increase each year following the first year.

Decision: Commissioner Jensen moved to approve and sign the proposed contract between Bingham County and AAA Giles Janitorial and Carpet Cleaning LLC, with a 2% fixed increase each year. Commissioner Jackson seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 11:20 a.m. Commissioner Jensen moved to go out of Executive Session. Chairman Manwaring seconded. The Board moved out of Executive Session at 11:33 a.m.

Decision: Commissioner Jackson moved to deny Indigent Cremation Case Number 2025-11, due to the applicant not being a Bingham County resident. Chairman Manwaring seconded. Both voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Chairman Manwaring seconded. Both in favor. The Board moved into Executive Session at 2:00 p.m. Chairman Manwaring moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 2:15 p.m.

Decision: Commissioner Jackson moved to allow Human Resources and the IT Director to proceed with offering the position discussed within Executive Session. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 10, 2025

Carola Ehrhardt

PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-


WHITNEY MANWARING, CHAIRMAN

WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO) : ss. **Friday, October 10, 2025**
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk
Via Phone: Chairman Manwaring

CASH WARRANTS

One (1) Cash Warrant was approved in the amount of \$151,102.25.

CLAIMS

FY 2025 Claims were approved in the amount of \$327,393.68.

FY 2026 Claims were approved in the amount of \$519,385.69.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

Salary Increase Forms:	Detention Deputy Detention Deputy Pre-Trial Coordinator Civilian Jail Technician Detention Corporal Detention Corporal
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Detention Deputy
Detention Deputy
Evidence Clerk
Patrol Deputy
Patrol Deputy
Patrol Deputy
Patrol Deputy
Patrol Deputy
Patrol Deputy
911 Supervisor
Lieutenant
Lieutenant
Weed Superintendent/Public Works Assistant
Scale House Operator
Lead Scale House Operator
Truck Driver
Truck Driver

Decision: Commissioner Jensen moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following Bingham County businesses:

Short Stop
Martha's
Tommy Vaughns

Decision: Commissioner Jackson moved to approve Alcohol Licenses as presented. Commissioner Jensen seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING AREA OF IMPACT AGREEMENTS- REQUESTED BY TIFFANY OLSEN

Present: Tiffany Olsen- Planning & Development Director
 Paul Rogers- County Legal Counsel

The Board met to hold discussion and make a decision regarding the proposed Area of Impact Agreements.

Ms. Olsen explained that she had drafted a letter for each of the cities and that the Board has seen most of what is included in the letter but it includes updated maps that show annexations from each of the cities from the last 5-10 years. Ms. Olsen stated that is important as it is representative of the section of Idaho Code that states that the impact area shall not exceed areas that are very likely to be annexed to the city within the next 5 years.

Ms. Olsen gave a brief review of each proposed map that would be included with the letter sent to each city and stated that the initiating party is liable for all notices.

Chairman Manwaring stated that he has a concern with the City of Blackfoot boundary and that impact area was done approximately 20-25 years ago and there has only been a little bit of growth. Chairman Manwaring stated that he would be more in favor of going west Porterville straight across and taking the added portion out because the growth does not look like it is headed that way.

Ms. Olsen stated the intent with the letter was for the city to prove where they think their boundary should be. If the Board would like to take a different direction with the City of Blackfoot and propose our boundaries for them to consider, she would be happy to proceed that direction.

Chairman Manwaring stated when Scott Reese was Mayor, they had increased their Area of Impact out that far and for whatever reason it has been that way for over 20 years. Commissioner Jackson asked if there is a general area that the county is trying to scale back to, wherein Ms. Olsen stated it is about 2 miles at its widest point and the county could propose a line showing one mile and that would bring down what is there to Porterville Road as the Chairman suggested.

Ms. Olsen stated that it would be beneficial for the county to review the city's proposed annexation areas in the next 5 years and determine a suggested map at that point, which provides more of a conversation tool.

Ms. Olsen stated that she will send out an email and mail the original documents, which is what she is asking the Board to approve today, in order to proceed with negotiations as soon as possible.

All Commissioners were in favor.

Decision: Commissioner Jackson moved to allow Tiffany Olsen to sent out the letters and attachments to initiate negotiations on the Area of Impact with each city. Commissioner Jensen seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY OCTOBER 15, 2025

Paula Embrey

PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-



WHITNEY MANWARING, CHAIRMAN

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

COLLEGE OF EASTERN IDAHO

One (1) Certificate of Residency document was approved, signed and sent to the College of Eastern Idaho for the following Bingham County student: Alexis J. Miller.

COLLEGE OF SOUTHERN IDAHO

One (1) Certificate of Residency document was approved, signed and sent to the College of Southern Idaho for the following Bingham County student: Enrique A. Nevarez.

Decision: Commissioner Jensen moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSE

The Board met to approve one (1) Alcohol License for the following Bingham County business:

Pinedale Lanes

Decision: Commissioner Jackson moved to approve and sign the Alcohol License for Pinedale Lanes. Commissioner Jensen seconded. All voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry forms submitted by the County Assessor, which were as follows:

RP0628702	Year 2025	Homeowner is Native Exempt
RP8219100	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1300210	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328421	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328419	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8270900	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8227200	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1321502	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1419953	Year 2025	Homeowner signed up for Homeowners Exemption in 2025

Decision: Commissioner Jensen moved to approve and sign Tax Inquiry forms submitted by the County Assessor. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff

The Board met with Sheriff Gardner to discuss updates within the Sheriffs Office.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
Paul Rogers- County Legal Counsel

The Board met with Dusty Whited to discuss updates within the Public Works Division and other agenda items.

Discussion was held in regards to traffic control study for 1300 North and 1100 East (Taylor Highway and Jamestown Road), wherein Mr. Whited explained that Road and Bridge has received a lot of feedback from public in regards to these roads being turned into a 4-way stop, wherein there was a double fatality that occurred recently. Mr. Whited stated the MUTCD says that a 4-way stop determination should be done by an engineer via a Warrant Study. Mr. Whited stated that he has received a verbal quote in the amount of \$5,000.00 from a local engineer and had also received a quote from Noesis Engineering Services in the amount of \$3,000.00. Mr. Whited stated that the county would also conduct a traffic count, which will be included within the study.

Chairman Manwaring stated that where there have been several requests received, a study needs to be completed. Commissioner Jackson and Commissioner Jensen concurred.

Decision: Commissioner Jensen moved to approve Public Works to conduct a traffic control study for 1300 North and 1100 East and Jameston Road, award the quote to Noesis Engineering Services for the Warrant Study to be conducted and direct Dusty Whited to place flags in the intersection signs until the study is received for further review. Commissioner Jackson seconded. All voted in favor. The motion carried.

Discussion was held in regards to the potential purchase of cameras for the Central Transfer Station. Mr. Whited stated that he would like to place 2 or 3 cameras, with each camera costing approximately \$500.00. The goal is to obtain camera footage of the transfer of money and payments between the public and the employees. Mr. Whited stated many times there is no audio but he would like to have audio for these cameras and will have an internal policy to help prevent situations.

A brief discussion was also held in regards to potential installation of a panic button, wherein Jason Marlow stated would be easy to install.

The Board was in favor of the request.

Decision: Commissioner Jackson moved to approve the purchase of 3 cameras in the amount of \$500.00 each, to be installed at the Central Transfer Station. Commissioner Jensen seconded.

Commissioner Jackson amended the motion to direct Dusty Whited to look into placement of a panic button as well. Commissioner Jensen seconded. All voted in favor. The motion carried.

PROSECUTORS OFFICE

Present: Ollie Wimbish- Chief Deputy Prosecuting Attorney

The Board met with Ollie Wimbish to discuss updates within the Prosecutors Office.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Chairman Manwaring seconded. Both in favor. The Board moved into Executive Session at 2:00 p.m. Chairman Manwaring moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 2:15 p.m.

Decision: Commissioner Jensen moved to approve the request from Planning & Development to increase salary for the individual discussed within Executive Session, to N29, Step 4. Commissioner Jackson seconded. All voted in favor. The motion carried.

Commissioner Jackson moved to approve the offer for IT Department position at an N22, Step 4. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRIOR APPROVAL- IT DEPARTMENT

Present: Matt Galloway- IT Department
Miles Cornwall- IT Department

The Board met to hold discussion in regards to the submitted prior approval for purchase of backup solution upgrade in the amount of \$101,315.00, due to the current backup solution being past end of life. This purchase will be the solution for the next three (3) years. Said purchase is to be paid from Fund: 01-14-810-0001.

Decision: Commissioner Jensen moved to approve the submitted prior approval for purchase of backup solution upgrade in the amount of \$101,315.00, due to the current backup solution being

past end of life. Said purchase is to be paid from Fund: 01-14-810-0001. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 17, 2025



PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----
WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
: ss. Friday, October 17, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$9,592.00, \$24,942.96, \$10,555.55 and \$4,377.88, for a total of \$39,912.84.

CLAIMS

Claims were approved in the amount of \$88,743.33, for FY 2026.

Claims were approved in the amount of \$230,337.00 for FY 2025.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

Employee Status Sheet: IT Director
Sr. Mechanic
Solid Waste Lead Operator

New Employee Status Sheet: Detention Deputy
Systems & Network Administrator
Code Enforcement Officer- P&D

Salary Increase Form: Lead Emergency Communications Officer

Decision: Commissioner Jensen moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following Bingham County businesses:

Journey's End Golf Course
Atomic City Bar & Store
Atomic Motor Raceway
Daisys

Decision: Commissioner Jackson moved to approve Alcohol Licenses as presented. Commissioner Jensen seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY OCTOBER 22, 2025



PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO) : ss. Wednesday, October 22, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

PERSONNEL ACTION FORMS

The Board met to approve and sign Personnel Action Forms, which were as follows:

Employee Status Sheet: Solid Waste Operator

Decision: Commissioner Jensen moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve and sign Bingham County Alcohol Licenses for the following businesses:

Shoshone Bannock Casino & Hotel
Mimis Mexican Market

Decision: Commissioner Jackson moved to approve and sign the Bingham County Alcohol Licenses as stated. Commissioner Jensen seconded. All voted in favor. The motion carried.

APPROVAL OF COMMISSION MINUTES FOR SEPTEMBER 1-15, 2025

The Board met to approve and sign Commission Minutes for September 1-15, 2025. Chairman Manwaring confirmed with both Commissioner Jackson and Commissioner Jensen that they had reviewed the proposed minutes and there were no changes to be made.

Decision: Commissioner Jensen moved to approve and sign Commission Minutes for September 1-15, 2025, as written. Commissioner Jackson seconded. All voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry Forms submitted by the County Assessor, which were as follows:

RP1358200	Year 2025	Homeowner signed up for homeowner's exemption in 2025
RP0119403	Year 2025	Homeowner signed up for homeowner's exemption in 2025
RP8272910	Year 2025	Homeowner signed up for homeowner's exemption in 2025
RP8272860	Year 2025	Homeowner signed up for homeowner's exemption in 2025
RP0321605	Year 2025	Homeowner signed up for homeowner's exemption in 2025

Decision: Commissioner Jackson moved to approve and sign Tax Inquiry Forms as submitted. Commissioner Jensen seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jordyn Nebeker- Chief Deputy Sheriff
Sgt. Kent- Sheriffs Office
Lt. Fellows- Sheriffs Office

The Board met to receive updates from the Sheriffs Office and to address other agenda items.

Discussion was held in regards to proposed Resolution 2025-44, a resolution of determination of obsolete and/or surplus property no longer of use to Bingham County and authorization for private sale/donation. Sgt. Kent explained that this request is specific to two DECKED drawer systems that the Sheriffs Office would like to donate to the Snake River High School. The Snake River School District allows the Sheriffs Office to use their skid steer two times each year to help with installing and removing docks and Sgt. Kent stated this would be a great use for the two drawer systems.

The Board had no concerns.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2025-44, a resolution of determination of obsolete and/or surplus property no longer of use to Bingham County and authorization for private sale/donation, which is specific to two DECKED drawer systems to be donated to the Snake River High School. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was adopted as follows:

BINGHAM COUNTY
RESOLUTION NO. 2025-44

RESOLUTION OF DETERMINATION OF OBSOLETE AND/OR SURPLUS PROPERTY
NO LONGER OF USE TO BINGHAM COUNTY, STATE OF IDAHO AND
AUTHORIZATION FOR PRIVATE SALE/DONATION OF SAID PROPERTY (IDAHO CODE
§31-829) AND FURTHER PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Bingham County Commissioners have the authority to manage county property, (Idaho Code §31-807);

WHEREAS, pursuant to Idaho Code §31-808, the Bingham County Commissioners have the authority to grant surplus property to any political subdivision;

WHEREAS, Bingham County has within their inventory two (2) Decked Drawer Systems hereto and herein after referred to as SURPLUS PROPERTY; and

WHEREAS, said SURPLUS PROPERTY has been previously used by Bingham County and said SURPLUS PROPERTY is of no further use to Bingham County.

NOW THEREFORE BE IT HEREBY RESOLVED, by the Board of County Commissioners, Bingham County, Idaho that:

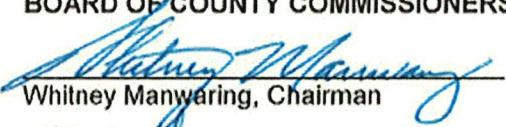
Pursuant to Idaho Code §31-829, said SURPLUS PROPERTY described above is hereby determined to be surplus and/or obsolete property, and of no further use to Bingham County, State of Idaho.

Bingham County is hereby authorized to transfer its ownership of the two (2) Decked Drawer Systems to the Snake River High School.

This Resolution is duly approved and adopted by the Board of County Commissioners by motion, Bingham County, State of Idaho.

DATED this 22nd day of October, 2025.

BOARD OF COUNTY COMMISSIONERS


Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner

ATTEST:


Pamela W. Eckhardt
Bingham County Clerk



Next, discussion was held in regards to proposed Resolution 2025-45, a formal resolution declaring certain Bingham County property not necessary for use in Bingham County, Idaho, specifically for a forty (40) gallon tilt skillet/braining pan from the jail kitchen.

The Board had no concerns.

Decision: Commissioner Jensen moved to approve and sign Bingham County Resolution 2025-45, a formal resolution declaring certain Bingham County property not necessary for use in Bingham County, Idaho, specifically for a forty (40) gallon tilt skillet/braining pan from the jail kitchen. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was adopted as follows:

BINGHAM COUNTY
RESOLUTION NO. 2025-45

A FORMAL RESOLUTION DECLARING CERTAIN BINGHAM COUNTY PROPERTY
NOT NECESSARY FOR USE IN BINGHAM COUNTY, IDAHO

WHEREAS, The Bingham County Commissioners have the authority to manage county property, (Idaho Code §31-807);

WHEREAS, The Bingham County Commissioners have the authority to sell or offer for sale personal property not exceeding two hundred fifty dollars (\$250) in value at private sale, (Idaho Code §31-808);

THEREFORE BE IT HEREBY RESOLVED, by the Board of County Commissioners, Bingham County, Idaho, that the following items may be sold as excess property:

Sheriffs Office/Jail

40-gallon Tilt Skillet/Braising Pan from Jail Kitchen

DATED this 22nd day of October, 2025.

BINGHAM COUNTY COMMISSION



Whitney Manwaring, Chairman

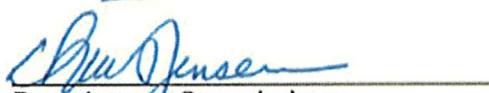
ATTEST:



Pamela W. Eckhardt
Bingham County Clerk



Eric Jackson, Commissioner



Drew Jensen, Commissioner



PUBLIC WORKS

Present: Dusty Whited- Public Works Director
 Troy Lenhart- Road & Bridge Supervisor

The Board met with Dusty Whited to receive updates regarding the Public Works Department and to discuss other agenda items.

Discussion was held in regards to the prior approval for major purchase of road salt. Said purchase is in the amount of \$10,000.00 from Broken Arrow, which is to be paid from Fund: 32-00-646-01.

Decision: Commissioner Jensen moved to approve the prior approval for major purchase of road salt. Said purchase is in the amount of \$10,000.00 from Broken Arrow, which is to be paid from Fund: 32-00-646-01. Commissioner Jackson seconded. All voted in favor. The motion carried.

Next, discussion was held in regards to the winter hours for solid waste.

Decision: Commissioner Jackson moved to approve winter hours for Solid Waste, including Moreland Central Transfer Station and Aberdeen Landfill. Commissioner Jensen seconded. All voted in favor. The motion carried.

Discussion was held in regards to the prior approval for major purchase for engineering work for retaining wall at the Central Transfer Station. Said purchase is in the amount of \$7,000.00, which is to be paid from Fund: 32-70-757-03.

Decision: Commissioner Jensen moved to approve and sign the prior approval for major purchase for engineering work for retaining wall at the Central Transfer Station. Said purchase is in the amount of \$7,000.00, which is to be paid from Fund: 32-70-757-03. Commissioner Jackson seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 10:06 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:34 a.m.

Decision: Commissioner Jensen moved to approve merit bonuses for two employees within the Parks & Recreation department who have taken on extra responsibilities when needed. Said merit bonuses will be in the amount of \$2,000.00, after taxes, to be paid this pay period. Commissioner Jackson seconded. All voted in favor. The motion carried.

Commissioner Jensen moved to uphold the previous decision made in regards to the salary for a Planning & Development employee who has finished three additional certifications, which is to approve the wage of N29, Step 4 and will be a salary employee. Commissioner Jackson seconded. All voted in favor. The motion carried.

PRIOR APPROVAL- BUILDING MAINTENANCE

Present: Jason Marlow- Building Maintenance

The Board met to discuss and make a decision in regards to the submitted prior approval for major purchase of snow removal.

Mr. Marlow stated that he reached out to several companies in regards to quotes for snow removal. Mr. Marlow stated if these services were contracted out, it would take a drastic load off of the Building Maintenance duties.

Mr. Marlow stated of the quotes received, he would propose approval of quote from CapCon in the amount of \$480.00

Decision: Commissioner Jensen moved to approve the prior approval for snow removal services through CapCon in the amount of \$480.00, which is to be paid from Fund: 01-10-494-00. Commissioner Jackson seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 11:00 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 11:33 a.m.

Decision: Commissioner Jensen moved to approve Indigent Cremation Case Number 2025-12. Commissioner Jackson seconded. All voted in favor. The motion carried.

UPDATE MEETING WITH PAUL ROGERS

Present: Paul Rogers- County Legal Counsel

The Board held an update meeting with Paul Rogers, County Legal Counsel.

PRIOR APPROVAL- IT DEPARTMENT

Present: Matt Galloway- IT Director

The Board met to hold discussion and make a decision regarding the submitted prior approval for major purchase of Broadcom vSphere Renewal. Said purchase is in the amount of \$17,687.36, which is to be paid from Fund: 01-14-524-0001.

Decision: Commissioner Jackson moved to approve the submitted prior approval for major purchase of Broadcom vSphere Renewal. Said purchase is in the amount of \$17,687.36, which is to be paid from Fund: 01-14-524-0001. Commissioner Jensen seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 24, 2025


PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk


WHITNEY MANWARING, CHAIRMAN

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jensen
Lindsey Gluch- Commission Clerk
EXCUSED: Commissioner Jackson

CLAIMS

FY 2026 claims were approved in the amount of \$88,275.20.

FY 2025 claims were approved in the amount of \$10,378.55.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

**Employee Status Sheet: Building Inspector to Building Official
Trainee Appraiser to Appraiser**

Salary Increase Form: Certified Appraiser

New Employee Status Sheet: Truck Driver

Decision: Commissioner Jensen moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Chairman Manwaring seconded. Both voted in favor. The motion carried.

APPROVAL OF ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following businesses:

Melina's Restaurant
Gas & Scrub
American Legion Post #23
Walgreens #13672

Decision: Commissioner Jensen moved to approve Alcohol Licenses as presented. Chairman Manwaring seconded. Both voted in favor. The motion carried.

BINGHAM COUNTY ORDINANCE 2025-13

The Board met to approve Bingham County Ordinance 2025-13, an Ordinance and Order providing for the vacation starting at approximately 400 feet easterly of the intersection of Cedar Creed Road and Blackfoot River Road, located in section 27, T2S, R38E and running in an easterly direction to a point near the NW corner of the SW1/4 SE1/4 of Section 26, T2S, R38E, Submitted by Rulon Jones, President of Cedar Creek Grazing Association.

Decision: Commissioner Jensen moved to approve Bingham County Ordinance 2025-13. Chairman Manwaring seconded. Both voted in favor. The motion carried and said ordinance was approved and recorded as follows:

Instrument # 115010
BINGHAM COUNTY
10-27-2025 08:06:10 AM No. of Pages: 4
Recorded for: BINGHAM COUNTY COMMISSIONERS
PAMELA W. ECKHARDT Fee: 0.00
Ex-Officio Recorder Deputy *10-27-2025*

BINGHAM COUNTY
ORDINANCE 2025-13

AN ORDINANCE AND ORDER PROVIDING FOR THE VACATION STARTING AT APPROXIMATELY 400 FEET EASTERLY OF THE INTERSECTION OF CEDAR CREEK ROAD AND BLACKFOOT RIVER ROAD, LOCATED IN SECTION 27, T2S, R38E AND RUNNING IN AN EASTERLY DIRECTION TO A POINT NEAR THE NW CORNER OF THE SW1/4 SE1/4 OF SECTION 26, T2S, R38E, SUBMITTED BY RULON JONES, PRESIDENT OF CEDAR CREEK GRAZING ASSOCIATION, INC.

BE IT ORDAINED by the Board of County Commissioners of Bingham County, Idaho, as follows:

Section 1: Vacation of County Road Rights-of Way: Pursuant to Idaho Code § 40-203, the Bingham County Commissioners hereby vacate Road Right-of-Way's specifically described below:

Legal Description:

All of Cedar Creek roadway and right-of-way, being within a portion of the N1/2 of Section 34, the NW1/4 of Section 35 the S1/2 of Section 26 and the SW1/4 SW1/4 of Section 27, Township 2 South, Range 38 East, Boise Meridian, Bingham County, Idaho, in which the centerline of said Cedar Creek is more particularly described as;

Commencing at the Northwest Corner of said Section 34, which bears N 89°56'43" W, 5275.34 feet from the Southwest Corner of said Section 26; Thence N 67°45'09" E, 197.12 feet to the intersection of the northerly right of way of Blackfoot River Road and the centerline of Cedar Creek Road, also being the POINT OF BEGINNING;

Thence S 79°49'20" E, 276.53 feet to a non-tangent curve to the right;

Thence 125.52 feet along said curve to the right, having the following data: Radius=160.10 feet, Central Angle=44°55'11", Chord Bearing= S 55°01'58" E, Chord Length=122.33 feet to a curve to the right;

Thence 65.89 feet along said curve to the right, having the following data: Radius=292.10 feet, Central Angle=12°55'31", Chord Bearing= S 23°40'53" E, Chord Length=65.75 feet;

Thence S 17°13'07" E, 90.42 feet to a tangent curve to the left;

Thence 196.09 feet along said tangent curve to the left, having the following curve data: Radius=275.00 feet, Central Angle=40°51'17", Chord Bearing= S 37°38'46" E, Chord Length=191.96 feet;

Thence S 58°04'24" E, 14.35 feet to a tangent curve to the left;

Thence 169.12 feet along said tangent curve to the left, having the following curve data: Radius=350.00 feet, Central Angle=27°41'08", Chord Bearing= S 71°54'58" E, Chord Length=167.48 feet;

Thence S 85°45'32" E, 184.89 feet;

Thence S 82°46'53" E, 104.10 feet;

Thence S 80°28'53" E, 48.95 feet;

Thence S 77°59'19" E, 175.31 feet to a tangent curve to the left;

Thence 104.82 feet along said tangent curve to the left, having the following curve data: Radius=500.00 feet, Central Angle=12°00'41", Chord Bearing= S 83°59'40" E, Chord Length=104.63 feet;

Thence N 90°00'00" E, 202.21 feet to a tangent curve to the left;
Thence 131.13 feet along said tangent curve to the left, having the following curve data:
Radius=585.00 feet, Central Angle=12°50'35", Chord Bearing= N 83°34'42" E, Chord
Length=130.85 feet;
Thence N 77°09'25" E, 147.48 feet;
Thence N 80°29'04" E 47.22 feet;
Thence N 86°22'02" E, 71.99 feet to a tangent curve to the right;
Thence 224.26 feet along said tangent curve to the right, having the following curve data:
Radius=500.00 feet, Central Angle=25°41'53", Chord Bearing= S 80°47'02" E, Chord
Length=222.38 feet;
Thence S 67°56'05" E, 191.97 feet;
Thence S 70°02'10" E, 187.21 feet;
Thence S 72°43'25" E, 90.40 feet;
Thence S 75°56'48" E, 178.38 feet to a tangent curve to the right;
Thence 76.08 feet along said tangent curve to the right, having the following curve data:
Radius=100.00 feet, Central Angle=43°35'31", Chord Bearing= S 54°09'03" E, Chord
Length=74.26 feet;
Thence S 33°02'51" E, 76.79 feet to a tangent curve to the left;
Thence 269.06 feet along said tangent curve to the left, having the following curve data:
Radius=450.00 feet, Central Angle=34°15'26", Chord Bearing= S 50°10'34" E, Chord
Length=265.07 feet;
Thence S 67°18'17" E, 100.56 feet;
Thence S 70°40'29" E, 112.75 feet to a tangent curve to the left;
Thence 213.94 feet along said tangent curve to the left, having the following curve data:
Radius=290.00 feet, Central Angle=42°16'03", Chord Bearing= N 88°11'30" E, Chord
Length=209.12 feet;
Thence N 67°03'28" E, 86.69 feet;
Thence N 64°07'52" E, 162.84 feet;
Thence N 64°15'27" E, 262.74 feet to a tangent curve to the right;
Thence 95.97 feet along said tangent curve to the right, having the following curve data:
Radius=600.00 feet, Central Angle=09°09'53", Chord Bearing= N 68°50'24" E, Chord
Length=95.87 feet;
Thence N 73°25'20" E, 158.53 feet;
Thence N 72°43'26" E, 176.01 feet;
Thence N 72°39'47" E, 106.23 feet;
Thence N 70°40'16" E, 247.30 feet to a tangent curve to the left;
Thence 105.83 feet along said tangent curve to the left, having the following curve data:
Radius=500.00 feet, Central Angle=12°07'38", Chord Bearing= N 64°36'27" E, Chord
Length=105.63 feet;
Thence N 58°32'38" E, 148.12 feet to a tangent curve to the right;
Thence 245.76 feet along said tangent curve to the right, having the following curve data:
Radius=650.00 feet, Central Angle=21°39'46", Chord Bearing= N 68°38'20" E, Chord
Length=244.29 feet;
Thence N 78°44'02" E, 113.07 feet to a tangent curve to the right;
Thence 195.24 feet along said tangent curve to the right, having the following curve data:
Radius=425.00 feet, Central Angle=26°19'14", Chord Bearing= S 88°06'21" E, Chord
Length=193.52 feet;
Thence S 74°56'44" E, 86.65 feet;
Thence S 78°15'09" E, 184.46 feet to a tangent curve to the left;

Thence 221.43 feet along said tangent curve to the left, having the following curve data:
Radius=250.00 feet, Central Angle=50°44'56", Chord Bearing= N 76°22'24" E, Chord Length=214.27 feet;

Thence N 50°59'56" E, 217.07 feet to a tangent curve to the right;
Thence 331.87 feet along said tangent curve to the right, having the following curve data:
Radius=850.00 feet, Central Angle=22°22'13", Chord Bearing= N 62°11'02" E, Chord Length=329.76 feet;

Thence N 73°22'08" E, 139.64 feet;

Thence N 75°29'13" E, 121.83 feet;

Thence N 76°54'08" E, 142.86 feet to a tangent curve to the left;
Thence 135.40 feet along said tangent curve to the left, having the following curve data:
Radius=250.00 feet, Central Angle=31°01'53", Chord Bearing= N 61°23'12" E, Chord Length=133.75 feet;

Thence N 45°52'15" E, 107.38 feet;

Thence N 48°59'43" E, 89.98 feet to a tangent curve to the left;
Thence 111.47 feet along said tangent curve to the left, having the following curve data:
Radius=200.00 feet, Central Angle=31°55'57", Chord Bearing= N 33°01'44" E, Chord Length=110.03 feet;

Thence N 17°03'46" E, 129.83 feet;

Thence N 19°10'36" E, 129.62 feet;

Thence N 24°55'17" E, 56.42 feet;

Thence N 21°47'26" E, 191.68 feet to a tangent curve to the right;
Thence 241.57 feet along said tangent curve to the right, having the following curve data:
Radius=525.00 feet, Central Angle=26°21'49", Chord Bearing= N 34°58'21" E, Chord Length=239.44 feet;

Thence N 48°09'15" E, 151.55 feet;

Thence N 49°38'34" E, 156.10 feet to a tangent curve to the left;
Thence 89.02 feet along said tangent curve to the left, having the following curve data:
Radius=300.00 feet, Central Angle=17°00'05", Chord Bearing= N 41°08'32" E, Chord Length=88.69 feet;

Thence N 32°38'29" E 29.29 feet to a point from which the Southeast corner of said Section 26 bears S 63°35'27" E, 2987.29 feet and from which the Southwest corner of said Section 26 bears S 63°02'24" W, 2916.39', said point also being the POINT OF TERMINUS.

Section 2: Easements Reserved. All public utility easements and appurtenances for existing sewer, gas, water and similar pipelines, ditches and canals, and for existing electrical, telephone and similar utility lines are reserved.

Section 3: Recording. This Ordinance and Order shall be recorded in the records of the County Recorder, Bingham County, Idaho.

Section 4: Effective Date. This Ordinance and Order shall be in full force and effect upon its passage and approval by the Board of County Commissioners and its publication as required by law.

Passed and approved by the Board of County Commissioners, County of Bingham, State of Idaho, on the 24th day of September, 2025.

Signed and Approved this 24th day of October, 2025.



BOARD OF COUNTY COMMISSIONERS
BINGHAM COUNTY, IDAHO

Whitney Manwaring
Whitney Manwaring, Chairman

ATTEST:

Pamela W. Eckhardt
Pamela W. Eckhardt
Bingham County Clerk

Eric Jackson
Eric Jackson, Commissioner

Drew Jensen
Drew Jensen, Commissioner

DISCUSSION & DECISION REGARDING EXPENDING OF GRANT FUNDING FOR THE BINGHAM COUNTY HISTORICAL MUSEUM

Present: Pamela Eckhardt- County Clerk
Jason Marlow- Building Maintenance

The Board met to hold discussion and make a decision in regards to expending grant funding for the Bingham County Historical Museum.

Clerk Eckhardt explained that the county has received an Energy Efficiency and Conservation Block Grant in the amount of \$76,610.00. Clerk Eckhardt stated that part of the process is that the county was to submit what the funding would be used for, which had to be for replacement of equipment that increases energy efficiency. Clerk Eckhardt stated that Jason Marlow did an excellent job on the courthouse and what he would like to see done with the courthouse, what he would like to see done with the air handler and the retrofit for Bingham County and other plans for the Bingham County Museum.

Clerk Eckhardt stated that the submitted request would be to replace the radiator heat with an energy efficient system for heating and air conditioning. Jason has consulted with several local HVAC Companies who believe they would be able to come up with a consistent and safer heating/cooling system and this would benefit the community in preservation for future generations with approved energy efficiency and conservation.

Clerk Eckhardt stated this is a grant where the funds would need to be paid first but would be reimbursed. The Board stated they would like to keep the cost coming out of the Historical Museum Budget and replaced once reimbursement is received.

Jason Marlow explained the air handler retrofit projects to be completed. The quote received from L&L Mechanical, Inc, which is to complete two separate and independent HVAC systems, one serving the main floor and one serving the second floor. There will be proper start-up, testing, and balancing of each system for optimal performance, manufacturer's equipment warranty and standard labor warranty and jobsite protection and cleanup at completion.

Decision: Commissioner Jensen moved to approve the project with the Historical Society and allow payment in the amount of \$76,610.00, to be taken from the Historical Museum Budget and reimbursed. Chairman Manwaring seconded. Both voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 10:06 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:34 a.m.

Decision: Commissioner Jensen moved to approve the wage increase for the Assessors Office Employee discussed within Executive Session, from N19, Step 3 to N19, Step 4, effective immediately. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY OCTOBER 29, 2025


PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk


WHITNEY MANWARING, CHAIRMAN

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$28,989.35.

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRIOR APPROVAL- CLERKS OFFICE

Present: Pamela Eckhardt- County Clerk
Laura Lora- Chief Deputy Clerk

The Board met to hold discussion and make a decision in regards to the submitted prior approval for major purchase for ClearGov renewal. Said purchase is in the amount of \$28,989.35, which is to be paid from Fund: 01-0-539-00.

Decision: Commissioner Jensen moved to approve the submitted prior approval for major purchase for ClearGov renewal. Said purchase is in the amount of \$28,989.35, which is to be paid from Fund: 01-0-539-00. Commissioner Jackson seconded. All voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry Forms submitted by the County Assessor, which were as follows:

RP0317704	2025	Homeowner signed up for Homeowners Exemption
RP0459205	2025	Homeowner signed up for Homeowners Exemption
RP8271140	2025	Homeowner signed up for Homeowners Exemption
RP8237100	2025	Homeowner signed up for Homeowners Exemption
RP1160700	2025	Homeowner signed up for Homeowners Exemption

Decision: Commissioner Jensen moved to approve and sign Tax Inquiry Forms submitted by the County Assessor. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jordyn Nebeker- Chief Deputy Sheriff
Jeff Gardner- Sheriff
Paul Rogers- County Legal Counsel

The Board met with Sheriff Gardner to receive updates pertaining to the Sheriffs Office.

BINGHAM COUNTY RESOLUTION 2025-46

The Board met to approve and sign Bingham County Resolution 2025-46, a resolution regarding the destruction of records for the Assessors Office/DMV.

Decision: Commissioner Jackson moved to approve Bingham County Resolution 2025-46, a resolution regarding the destruction of records for the Assessors Office/DMV. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved as follows:

BINGHAM COUNTY
RESOLUTION 2025-46

RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE ASSESSORS OFFICE/DEPARTMENT OF MOTOR VEHICLES

WHEREAS the Bingham County Assessors Office/Department of Motor Vehicles has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Assessors Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

Assessors Office

October 2024 Titles and Vin Inspection documents

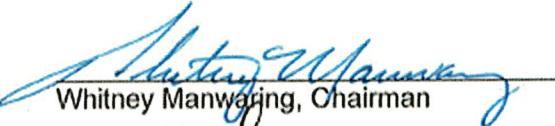
THEREFORE, it is hereby resolved that: The Assessors Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 29th day of October 2025.

ATTEST:


Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION


Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 9:05 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 9:34 a.m.

Decision: Commissioner Jensen moved to approve increase for the Crusher Operator moving into the position of Equipment Operator in Training position, along with moving the salary from PW5, Step 5 to PW5, Step 6, effective immediately. Commissioner Jackson seconded. All voted in favor. The motion carried.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
 Paul Rogers- County Legal Counsel

The Board met with Dusty Whited to discuss updates within the Public Works Department and other agenda items.

Discussion was held in regards to the proposed agreement to access private property (1400 North and Little Sand Creek) to remove a tree as part of a Bridge project. Mr. Whited stated that there is a tree that is causing issues with the ditch. The proposed agreement is for the landowner, Dalling Land and Livestock, to sign to allow the county access to the property to remove the tree.

Mr. Whited stated when the bridge was built, the ditch is in the right of way and the overflow had to be reconstructed, pipe replaced and now the overflow dumps into lava riprap and now it can visibly be seen that the ditch is following the roots and dumping into the overflow, which means they are losing water from their ditch.

Decision: Commissioner Jackson moved to approve the tree removal contract between Bingham County and Dalling Land & Livestock, LLC. Commissioner Jensen seconded. All voted in favor. The motion carried.

Next, discussion was held in regards to the Agreement with JUB Engineering to apply for a Federal Aid Grant for the bridge on Horse Creek Road.

Decision: Commissioner Jensen moved to approve and sign the JUB Agreement for engineering to apply for the Federal Aid Grant for the bridge on Horse Creek Road. Commissioner Jackson seconded. All voted in favor. The motion carried.

Next, discussion was held in regards to the submitted prior approval for purchase of culverts and bands. Said prior approval is in the amount of \$3,651.00 and is to be paid from Fund: 02-40-645-00.

Decision: Commissioner Jackson moved to approve the prior approval for purchase of culverts and bands. Said prior approval is in the amount of \$3,651.00 and is to be paid from Fund: 02-40-645-00. Commissioner Jensen seconded. All voted in favor. The motion carried.

Lastly, discussion was held in regards to the credit application with Walters Ready Mix. Said credit application is for blocks to be used on the z-wall at the Central Transfer Station.

Decision: Commissioner Jensen moved to approve the credit application with Walters Ready Mix. Commissioner Jackson seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING CHANGING CONTRACT FOR COUNTY ABATEMENT SERVICES- REQUESTED BY GARY LARSEN- ABATEMENT BOARD MEMBER

Present: Gary Larsen- Bingham County Mosquito Abatement Board
 Scott Reese- Parks & Recreation
 Paul Rogers- County Legal Counsel
 Justin Huse- Mountain Vector, LLC
 Elizabeth McCormack- Mountain Vector, LLC

The Board met to hold discussion and make a potential decision regarding changing contract for county abatement services.

There was no decision made at this time at this matter will need to be placed out publicly for bid submissions.

PLANNING & DEVELOPMENT

Present: Tiffany Olsen- Planning & Development Director
 Paul Rogers- County Legal Counsel
 Dusty Whited- Public Works Director
 Steve VanOrden- Rose River Estates

The Board met with Tiffany Olsen to receive updates within the Planning & Development Department, along with other agenda items.

Discussion was held in regards to the proposed Second Addendum to the Rose River Estates Development Agreement, due to the installation of the private irrigation system, which should be done prior to December 1, 2025.

Paul Rogers has reviewed the proposed document and had no concerns.

Decision: Commissioner Jackson moved to approve and sign the Second Addendum to the Development Agreement for Rose River Estates Subdivision, as presented. Commissioner Jensen seconded. All voted in favor. The motion carried.

Discussion was held in regards to the proposal to surplus the 2005 Ford Ranger currently being used by the Planning & Development Department. Ms. Olsen explained

Decision: Commissioner Jensen moved to approve Bingham County Resolution 2025-47, a formal resolution declaring certain Bingham County property not necessary for use in Bingham County, Idaho, specifically for the Planning & Development Department. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was approved as follows:

**BINGHAM COUNTY
RESOLUTION NO. 2025-47**

A FORMAL RESOLUTION DECLARING CERTAIN BINGHAM COUNTY PROPERTY
NOT NECESSARY FOR USE IN BINGHAM COUNTY, IDAHO

WHEREAS, The Bingham County Commissioners have the authority to manage county property, (Idaho Code §31-807);

WHEREAS, The Bingham County Commissioners have the authority to sell or offer for sale personal property exceeding two hundred fifty dollars (\$250) in value at private sale, (Idaho Code §31-808);

THEREFORE BE IT HEREBY RESOLVED, by the Board of County Commissioners, Bingham County, Idaho, that the following items may be sold as excess property:

Bingham County Planning & Development Division

2005 Ford Ranger Vin: 1FTZR45E45PA22543

DATED this 29th day of October, 2025.

BINGHAM COUNTY COMMISSION

Whitney Manwaring, Chairman

ATTEST:



Pamela W. Eckhardt
Bingham County Clerk

Drew Jensen, Commissioner

III. THEORETICAL FRAMEWORK

Bingham County Surplus Resolution 2025-47

Page 1 of 1

Ms. Olsen provided updates from within the Planning & Development Department and reviewed the proposed Area of Impacts to be sent to each city.

PRIOR APPROVAL- BUILDING MAINTENANCE

Present: Jason Marlow- Building Maintenance

The Board met with Jason Marlow to discuss and make a decision in regards to the submitted prior approval for purchase of a damper, vent pipe, ceiling registers and labor for the Human Resources office and IT Directors office. Said purchase is in the amount of \$1,855.19, which is to be paid from Fund: 01-10-494-00.

Decision: Commissioner Jackson moved to approve and sign the prior approval for major purchase of a damper, vent pipe, ceiling registers and labor for the Human Resources office and IT Directors office. Said purchase is in the amount of \$1,855.19, which is to be paid from Fund: 01-10-494-00. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRESENTATION OF FY 2024 AUDIT AND FY 2025 PROPOSAL- BY WIPFILI

Present: Pamela Eckhardt- County Clerk
Fred Goodworth- Wipfli
Laraine Pope- Human Resources
Paul Rogers- County Legal Counsel
Laura Lora- Chief Deputy Clerk
Dusty Whited- Public Works Director

The Board met to receive presentation of the FY 2024 and approve the same, along with the FY 2025 proposal.

Decision: Commissioner Jensen moved to approve the audit as presented for FY 2024 and approve/sign the contract for FY 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.

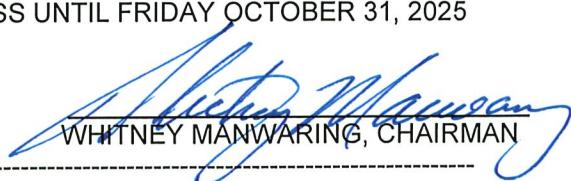
EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 3:03 p.m. Commissioner Jackson moved to go out of Executive Session. Chairman Manwaring seconded. The Board moved out of Executive Session at 4:13 p.m.

Decision: Commissioner Jensen moved to instruct HR to modify how applications are sent out all applications and to keep information redacted from public disclosure. Also, to give the HR Director and the IT Director the authority to look into a secure place or program to view applications. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 31, 2025


PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO) : ss. Friday, October 31, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

CLAIMS

Claims were approved in the amount of \$560,091.30.

PAYROLL

Payroll was approved in the amount of \$885,585.57.

PERSONNEL ACTION FORMS

The Board approve Personnel Action Forms, which were as follows:

Decision: Commissioner Jensen moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL OF COMMISSION MINUTES FOR SEPTEMBER 19-30, 2025

The Board met to approve Commission Minutes for September 19-30, 2025.

Chairman Manwaring confirmed with Commissioner Jackson and Commissioner Jensen that they had reviewed the proposed minutes and if there were any changes, those had been made. All confirmed.

Decision: Commissioner Jackson moved to approve Commission Minutes for September 19-30, 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.

MEETING TO SIGN A FULL SATISFACTION OF DEVELOPMENT AGREEMENT FOR RIVER RUN
ESTATES DIVISION NO. 2 AND A PARTIAL SATISFACTION OF DEVELOPMENT AGREEMENT FOR
RIVER RUN ESTATES DIVISION NO. 3

Present: Tiffany Olsen- Planning & Development Director

The Board met to approve and sign a Full Satisfaction of Development Agreement for River Run Estates Division No. 2 and a Partial Satisfaction of Development Agreement for River Run Estates Division No. 3.

Decision: Commissioner Jensen moved to approve and sign the Full Satisfaction of Development Agreement for River Run Estates Division No. 2 and a Partial Satisfaction of Development Agreement for River Run Estates Division No. 3. Commissioner Jackson seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING POTENTIAL TAX CANCELLATION FOR RP7011504 AND MH7011504A- REQUESTED BY TANNA BEAL- COUNTY TREASURER

Present: Tanna Beal- County Treasurer
Susan Denny- Veteran Services/Indigent
Pamela Eckhardt- County Clerk

The Board met to hold discussion and make a decision regarding the potential tax cancellation for RP7011504 and MH7011504A.

Tanna Beal explained the subject individual should be exempt as he is native but the home is currently not in his name, which they are currently working on getting done. Currently the Treasurers Office has postponed selling the manufactured home for two years, wherein there is currently \$304.53 owing. Ms. Beal stated that the individual is supposed to be coming into the Treasurers Office today but he has no telephone, no transportation and has to be transported via tribal transportation.

Ms. Beal stated that she is proposing, without having the individual completing an indigent form, the county could forgive the taxes owed in order to assist the individual.

Susan Denny stated that she knows the individual and agrees with Ms. Beals request.

The Board was in favor of excusing the whole amount owed, in the amount of \$304.53.

Decision: Commissioner Jackson moved to excuse \$304.53 for MH7011504A, for taxes owed. Commissioner Jensen seconded. All voted in favor. The motion carried.

APPROVAL & SIGNING OF LETTER OF SUPPORT FOR IMPROVEMENT TO JURY BOX IN COURTROOM #1- REQUESTED BY CLERK ECKHARDT

Present: Pamela Eckhardt- County Clerk

The Board met to approve and sign a letter of support for improvements to the jury box within Courtroom #1.

Clerk Eckhardt explained that the Seventh Judicial has to put in a request to the Supreme Court two years ahead, wherein they are currently working on the budget for 2028. Clerk Eckhardt stated that she was asked for a list of items that need to be completed to each courtroom and the Jury Box in Courtroom #1 has been a discussion for some time. Clerk Eckhardt stated that the seating is uncomfortable and it needs to be ADA accessible.

Clerk Eckhardt stated that the proposed letter of support will be submitted with the request to the Supreme Court for the funds to complete the project.

The Board was in favor.

Decision: Commissioner Jensen moved to sign the letter of support to the Supreme Court in regards to funding for remodel of the jury box in Courtroom #1. Commissioner Jackson seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 8:58 a.m. Commissioner Jensen moved to go out of Executive Session. Jackson seconded. The Board moved out of Executive Session at 9:15 p.m.

Decision: Commissioner Jensen moved to offer the position discussed within Executive Session at an N13, Step 4, with latitude to go up to Step 5, with the individual being hired with no health benefits, which may occur pursuant to Bingham County Resolution 2019-29. Commissioner Jackson seconded. All voted in favor. The motion carried.

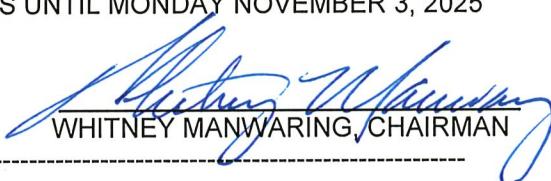
CLAIMS FOR THE PREVIOUS MONTH WERE APPROVED AS FOLLOWS:

Current Expenses	\$696,982.24	Weeds	\$32,495.93
Road & Bridge	\$461,146.58	Emergency Communication.....	\$29,329.26
Airport.....	\$25.66	Road & Bridge Special Proj.....	\$192,979.56
Justice Fund	\$889,772.50	Waterways.....	\$21,563.66
District Court.....	\$97,300.86	Opioid Abatement.....	\$415.07
Parks & Recreation	\$22,674.37	Treatment Court Fund.....	\$5,800.16
Revaluation.....	\$104,311.80	Consolidated Elections.....	\$3,026.02
Solid Waste	\$437,039.85		
Tort.....	\$19,034.00		

THE MOTION PASSED TO DISMISS UNTIL MONDAY NOVEMBER 3, 2025



PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN